



**Civil Aviation Authority - Sultanate of Oman**  
**Flight Safety Department - Personnel Licensing Section**  
**Foreign PPL/CPL/MPL/ATPL Conversion Theoretical knowledge Examination**  
**Application Form**

**1. Applicant Details.**

• Applicant name				
• Date of birth				
• Nationality				
• Permanent address				
• FCL details	License Type	License Category	License Number	License Expiry Date
• Applicant contact details	Phone		Email	

<ul style="list-style-type: none"> <li>• <b>Foreign Flight Crew Licence Conversion (PPL/CPL/MPL/ATPL) Theoretical knowledge Examination Application</b></li> <li>• I hereby declare that I have read this application form, the theoretical knowledge examination application guidance, CAR FCL.025 and all the information given in this form is true and correct to the best of my knowledge and belief. I also declare that I have read and understand the Licensing Examination Procedures - 23 available on the Oman CAA website.</li> </ul>
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<b>Applicant Name</b>	<b>Signature</b>	<b>Date</b>

**2. Foreign Flight Crew Licence (PPL/CPL/MPL/ATPL) Conversion Theoretical knowledge Examination - Plan.**

No	SYL REF	Subject	*Sitting Number			
			1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>
01	010	Air Law				

**3. FOR CAA USE. Foreign Flight Crew Licence (CPL/MPL/ATPL) Conversion Theoretical knowledge Examination - Process.**

No	Subject	**Sitting Number				***Date Passed
		1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	
01	Air Law					

****Sitting Number	Sitting Start Date	Sitting Finish Date
• 1 <sup>st</sup> Sitting		
• 2 <sup>nd</sup> Sitting		
• 3 <sup>rd</sup> Sitting		
• 4 <sup>th</sup> Sitting		

• Examination result	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
• Remarks.		
<b>Inspector/Officer Name</b>	<b>Signature</b>	<b>Date</b>

**4. Theoretical Knowledge Examination Application Guidance.**

- **Part 1.** This section to be completed by the applicant.
- **Part 2.** This section to be completed by the applicant. \*Tick the exam subject 1<sup>st</sup> attempt against the sitting number (01, 02, 03, 04).
- **Part 3.** This section to be completed by the CAA Inspector/Officer. \*\*Tick the exam subject attempt against the sitting number (01, 02, 03, 04) using the letter P for Pass or the letter F for Fail. \*\*\* Enter the date when the applicant passed the subject. \*\*\*\*List the examination sitting' start date and finish date (This period should not exceed 10 consecutive days).

**5. FCL.025 Theoretical knowledge examinations for the issue of licenses and ratings.**

**(a) Responsibilities of the applicant.**

- (1) Applicants shall take the entire set of theoretical knowledge examinations for a specific license or rating under the responsibility of the CAA.
- (2) Applicants shall only take the theoretical knowledge examination when recommended by the approved training organization (ATO) responsible for their training, once they have completed the appropriate elements of the training course of theoretical knowledge instruction to a satisfactory standard.
- (3) The recommendation by an ATO shall be valid for 12 months. If the applicant has failed to attempt at least one theoretical knowledge examination paper within this period of validity, the need for further training shall be determined by the ATO, based on the needs of the applicant.



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**(b) Pass standards.**

- (1) A pass in a theoretical knowledge examination paper will be awarded to an applicant achieving at least 75 % of the marks allocated to that paper. No penalty marking shall be applied.
- (2) Unless otherwise determined in this regulation, an applicant has successfully completed the required theoretical knowledge examination for the appropriate pilot license or rating if he or she has passed all the required theoretical knowledge examination papers within a period of 18 months counted from the end of the calendar month when the applicant first attempted an examination.
- (3) If an applicant has failed to pass one of the theoretical knowledge examination papers within 4 attempts, or has failed to pass all papers within either 6 sittings or the period mentioned in paragraph (2), he/she shall re-take the complete set of examination papers.
- (4) Before retaking the theoretical knowledge examinations, applicants shall undertake further training at an ATO. The extent and scope of the training needed shall be determined by the ATO, based on the needs of the applicants.

**(c) Validity period.**

- (1) The successful completion of the theoretical knowledge examinations will be valid:
  - (i) for the issue of a light aircraft pilot license or a private pilot license, for a period of 24 months;
  - (ii) for the issue of a commercial pilot license or instrument rating (IR), for a period of 36 months;
  - (iii) for the issue of a basic instrument rating (BIR), for an unlimited duration.The periods in paragraphs (i) and (ii) shall be counted from the day on which the pilots have successfully completed the theoretical knowledge examination, in accordance with paragraph (b)(2).
- (2) The completion of the airline transport pilot license (ATPL) theoretical knowledge examinations will remain valid for the issue of an ATPL for a period of 7 years from the last validity date of:
  - (i) an IR entered in the license; or
  - (ii) in the case of helicopters, a helicopter's type rating entered in that license.

**6. GM1 FCL.025 Theoretical knowledge examinations for the issue of licenses.** The meaning of the following terms used in FCL.025 should be as follows:

- (a) 'Entire set of examinations': an examination in all subjects required by the license level.
- (b) 'Examination': the demonstration of knowledge in one or more examination papers.
- (c) 'Examination paper': a set of questions, which covers one subject required by the license level or rating, to be answered by a candidate for examination.
- (d) 'Attempt': a trial to pass a specific paper.
- (e) 'Sitting': a period of time established by the CAA within which a candidate can take an examination. This period should not exceed 10 consecutive days. Only one attempt at each examination paper is allowed in one sitting.