

A. FOR ATO USE.

1. ATO Applicant Details.

• ATO name			
• Address			
• Accountable manager contacts details	Name	Phone No.	E-Mail

2. Nominated Compliance Monitoring Manager Details.

• Applicant name	
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3. Compliance Monitoring Manager Approval Requirements.

No.	CAR ORA Requirements	YES	NO
a	Demonstrate relevant knowledge, background and appropriate experience related to the activities of the organization; including knowledge and experience in compliance monitoring		
b	Complete compliance monitoring manager approval interview with CAA inspector		

4. Accountable Manager Declaration.

• I hereby certify that; the applicant meets CAR ORA requirements for compliance monitoring manager.		
Inspector Name	Signature	Date

B. FOR CAA USE

5. Compliance Monitoring Manager Approval - Documents Assessment.

No.	Assessment Events	YES	NO
a	Compliance Monitoring Manager Approval Requirements. Assess the applicable CAR ORA compliance monitoring manager approval requirements para 3 a with the attached supporting documents para 7 c.		
• Assessment results		<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
• Remarks.			
Inspector Name		Signature	Date

6. Compliance Monitoring Manager Approval Interview - Technical Assessment.

No.	Assessment Events	YES	NO
a	Complete compliance monitoring manager approval interview with CAA inspector		
• Interview Date			
• Assessment Result		<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
• Remarks			
Inspector Name		Signature	Date

7. Supporting Documents.

- Cover letter for the compliance monitoring manager approval application.
- Compliance monitoring manager approval application form - this application form.
- Compliance Monitoring Manager Approval Requirements Supporting documents for Compliance monitoring manager approval requirements as detailed in para 3 a