

A. FOR ATO USE.

1. ATO Applicant Details.

• ATO name			
• Address			
• Accountable manager contacts details	Name	Phone No.	E-Mail

2. Nominated Chief Theoretical Knowledge Instructors Details.

• Applicant name	
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3. Chief Theoretical Knowledge Instructors Approval Requirements.

No.	CAR ORA Requirements	YES	NO
a	The CTKI shall have extensive experience as a theoretical knowledge instructor in the areas relevant for the training provided by the ATO		
b	Complete Chief Theoretical Knowledge approval interview with CAA inspector		

4. Accountable Manager Declaration.

• I hereby certify that; the applicant meets CAR ORA requirements for Chief Theoretical Knowledge Instructors.		
Inspector Name	Signature	Date

B. FOR CAA USE

5. Chief Theoretical Knowledge Instructors Approval - Documents Assessment.

No.	Assessment Events	YES	NO
a	Chief Theoretical Knowledge Instructors Approval Requirements. Assess the applicable CAR ORA Chief Theoretical Knowledge Instructors Approval Requirements para 3 a with the attached supporting documents para 7 c.		
• Assessment results		<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
• Remarks.			
Inspector Name		Signature	Date

6. Chief Theoretical Knowledge Instructors Approval Interview - Technical Assessment.

No.	Assessment Events	YES	NO
a	Complete Chief Theoretical Knowledge approval interview with CAA inspector		
• Interview Date			
• Assessment Result		<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
• Remarks			
Inspector Name		Signature	Date

7. Supporting Documents.

- Cover letter for the Chief Theoretical Knowledge Instructors approval application.
- Chief Theoretical Knowledge Instructors approval application form - this application form.
- Supporting documents for Chief Theoretical Knowledge Instructors approval as detailed in this application form part A para 3 a