



**Civil Aviation Authority - Sultanate of Oman**  
**Flight Safety Department - Personnel Licensing Section**  
**Examiner Assessment of Competence Report**  
 Examiner Certificate is Valid for 3 years

**A. Applicant Details.**

• Applicant name (First & surname)	
• Date of birth	
• License type & number	

**B. The Examiner Assessment of Competence.**

• Purpose	<input type="checkbox"/> Examiner certificate issuance	<input type="checkbox"/> Examiner certificate revalidation	<input type="checkbox"/> Examiner certificate renewal	<input type="checkbox"/> Examiner extension of privileges		
• Examiner certificate type	<input type="checkbox"/> FE	<input type="checkbox"/> CRE	<input type="checkbox"/> IRE	<input type="checkbox"/> FIE	<input type="checkbox"/> TRE	<input type="checkbox"/> SFE
• Aircraft category	<input type="checkbox"/> Airplane		<input type="checkbox"/> Helicopter			
• Class/type rating expiry date						
• Instructor rating type & expiry date						
• Aircraft type						

**C. Applicant Declaration.**

• I declare that the information provided on this form is true to the best of my knowledge and belief.		
<b>Name</b>	<b>Signature</b>	<b>Date</b>

**D. Operator Declaration.**

• I certify that the above applicant has met CAR FCL requirements for examiner certificate:			
<input type="checkbox"/> Issuance.			
<input type="checkbox"/> Renewal.			
<input type="checkbox"/> Revalidation.			
<input type="checkbox"/> Extension			
<b>Name</b>	<b>Signature</b>	<b>Date</b>	<b>Operator Name</b>

**E. Inspector/Senior Examiner Declaration.**

• I confirm that:			
- Communication with the applicant can be established without language barriers;			
- I have received information from the applicant regarding his/her experience and instruction, and found that experience and instruction complying with the applicable requirements in CAR FCL			
- I have verified that, the applicant complies with all the qualification, training and experience requirements in CAR FCL for the issue, revalidation or renewal of the license, rating or certificate for which the skill test, proficiency check or assessment of competence is taken			
- I have made the applicant aware of the consequences of providing incomplete, inaccurate or false information related to their training and flight experience.			
- I have made the applicant aware of his or her right of appeal to the result of the skill test/proficiency check or assessment of competence.			
- The skill test/proficiency check or assessments of competence report shall include a copy of the examiner certificate containing the scope of his/her privileges as examiner in the case of skill tests, proficiency checks or assessments of competence			
<b>Inspector/Senior Examiner Name</b>	<b>Certificate/License Number</b>	<b>Signature</b>	<b>Date</b>

**F. Examiner Assessment of Competence Details - First Attempt.**

• I certify that, I have conducted assessment of competence for:	<input type="checkbox"/> Examiner certificate issuance	<input type="checkbox"/> Examiner certificate revalidation	<input type="checkbox"/> Examiner certificate renewal	<input type="checkbox"/> Examiner extension of privileges		
	<input type="checkbox"/> FE	<input type="checkbox"/> CRE	<input type="checkbox"/> IRE	<input type="checkbox"/> FIE	<input type="checkbox"/> TRE	<input type="checkbox"/> SFE
• Date of assessment						
• Duration of assessment						
• Purpose of test/check	<input type="checkbox"/> Skill Test		<input type="checkbox"/> Proficiency Check			
• Aircraft/FSTD type & number	<input type="checkbox"/> Aircraft:		<input type="checkbox"/> FSTD:			
• Assessment result	<input type="checkbox"/> Passed		<input type="checkbox"/> Failed			
• Examiner certificate validity date						
<input type="checkbox"/> Examiner certificate invalid until successful completion of further assessment of competence - If failed for revalidation only						
<b>Inspector/Senior Examiner Name</b>	<b>Certificate/License Number</b>	<b>Signature</b>	<b>Date</b>			

• I acknowledge the result of the assessment of competence detailed above.		
<b>Applicant Name</b>	<b>Signature</b>	<b>Date</b>

• Inspector/Senior Examiner Report - Complete for Fail Only.		



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**AMC1 FCL.1020 Examiners assessment of competence.**

- (a) The CAA may nominate either one of its inspectors or a senior examiner to assess the competence of applicants for an examiner certificate.
- (b) Definitions:
  - (1) 'Inspector': the inspector of the CAA conducting the examiner competence assessment;
  - (2) 'Examiner applicant': the person seeking certification as an examiner;
  - (3) 'Candidate': the person being tested or checked by the examiner applicant. This person may be a pilot for whom the test or check would be required, or the inspector of the CAA who is conducting the examiner certification acceptance test.
- (c) An inspector of the CAA or a senior examiner will observe all examiner applicants conducting a test on a 'candidate' in an aircraft for which examiner certificate is sought. Items from the related training course and test or check schedule will be selected by the inspector for examination of the 'candidate' by the examiner applicant. Having agreed with the inspector the content of the test, the examiner applicant will be expected to manage the entire test. This will include briefing, the conduct of the flight, assessment and debriefing of the 'candidate'. The inspector will discuss the assessment with the examiner applicant before the 'candidate' is debriefed and informed of the result.

• Applicant name (First & surname)	
• Date of birth	

No	AMC FCL.1020 Examiner Assessments of Competence Events	Result		Remarks
		Pass	Fail	

Insert Inspector/Senior examiner's initials

<b>Section 1 - Briefing The 'Candidate'.</b>
The 'candidate' should be given time and facilities to prepare for the test flight. The briefing should cover the following:

1.1	The objective of the flight			
1.2	Licensing checks, as necessary			
1.3	Freedom for the 'candidate' to ask questions			
1.4	Operating procedures to be followed (for example operators manual)			
1.5	Weather assessment			
1.6	Operating capacity of 'candidate' and examiner			
1.7	Aims to be identified by 'candidate'			
1.8	Simulated weather assumptions (for example icing and cloud base)			
1.9	Contents of exercise to be performed			
1.10	Agreed speed and handling parameters (for example V-speeds, bank angle, approach minima)			
1.11	Use of R/T			
1.12	Respective roles of 'candidate' and examiner (for example during emergency)			
1.13	Administrative procedures (for example submission of flight plan)			

<b>Section 2 - Conduct.</b>
The examiner should maintain the necessary level of communication with the candidate. The following check details should be followed by the examiner:

2.1	Involvement of examiner in a MP operating environment			
2.2	The need to give the 'candidate' precise instructions			
2.3	Responsibility for safe conduct of the flight			
2.4	Intervention by examiner, when necessary			
2.5	Use of screens			
2.6	Liaison with ATC and the need for concise, easily understood intentions			
2.7	Prompting the 'candidate' regarding required sequence of events (for example following a go-around)			
2.8	Keeping brief, factual and unobtrusive notes			

<b>Section 3 - Assessment.</b>
The examiner should refer to the flight test tolerances given in the relevant skill test. Attention should be paid to the following points:

3.1	Questions from the 'candidate'			
3.2	Give results of the test and any sections failed			
3.3	Give reasons for failure			

<b>Section 4 - Debriefing.</b>
The examiner should demonstrate to the inspector the ability to conduct a fair, unbiased debriefing of the 'candidate' based on identifiable factual items. A balance between friendliness and firmness should be evident. The following points should be discussed with the 'candidate', at the applicant's discretion:

4.1	Advise the candidate how to avoid or correct mistakes			
4.2	Mention any other points of criticism noted			
4.3	Give any advice considered helpful			

<b>Section 5 - Recording - Documentation.</b>
The examiner should demonstrate to the inspector the ability to complete the relevant records correctly. These records may be:

5.1	The relevant test or check form			
5.2	License entry			
5.3	Notification of failure form			
5.4	Relevant company forms where the examiner has privileges of conducting operator proficiency checks			

<b>Section 6 - Demonstration of Theoretical Knowledge.</b>
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6.1	The examiner should demonstrate to the inspector a satisfactory knowledge of the regulatory requirements associated with the function of an examiner			
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