



**Civil Aviation Authority - Sultanate of Oman**  
**Flight Safety Department - Personnel Licensing Section**  
**Instrument Rating Examiner (IRE(H)) Certificate Issuance Application Form**  
 Examiner Certificate is Valid for 3 years

**A. FOR EXAMINER APPLICANT USE.**

**1. Examiner Applicant Details.**

|                             |       |       |
|-----------------------------|-------|-------|
| • Examiner applicant name   |       |       |
| • License type & number     |       |       |
| • Applicant contact details | Phone | Email |
|                             |       |       |

**2. Examiner Common and Prerequisites Requirements.**

| No. | CAR FCL Requirements  | YES | NO |
|-----|---|-----|----|
| a   | Holders of an examiner certificate shall hold an equivalent license, rating or certificate to the ones for which they are authorized to conduct skill tests, proficiency checks or assessments of competence and the privilege to instruct for them.  |     |    |
| b   | * Holders of an examiner certificate shall be qualified to act as PIC in the aircraft during a skill test, proficiency check or assessment of competence if conducted on the aircraft.  |     |    |
| c   | Applicants for an examiner certificate shall demonstrate that, they have not been subject to any sanctions, including the suspension, limitation or revocation of any of their licenses, ratings or certificates issued in accordance with this Regulation for non-compliance with Civil Aviation Law and Regulation during the last 3 years. |     |    |

\* as applicable

**3. IRE(H) Prerequisites Requirements.**

| No. | CAR FCL Requirements   | YES | NO |
|-----|--|-----|----|
| a   | Hold an IRI(H) or an FI(H) certificate with the privilege to instruct for the IR(H).   |     |    |
| b   | Have completed 2000 hours of flight time as pilots of helicopters; and 300 hours of instrument flight time in helicopters, of which 200 hours shall be as an instructor. |     |    |

**IRE(H) Applicant Declaration.**

|   |                  |             |
|---|------------------|-------------|
| • I hereby certify that; I meet the examiner prerequisites requirements |                  |             |
| <b>Examiner Applicant Name</b>  | <b>Signature</b> | <b>Date</b> |
|   |                  |             |

**B. FOR CAA USE.**

**4. IRE(H) Applicant Prerequisites Requirements - Assessment.**

| No. | Assessment Events   | YES | NO |
|-----|---|-----|----|
| a   | Assess the applicable CAR FCL examiner common and prerequisites requirements para 2 with the attached supporting documents para 8 c.  |     |    |
| b   | Assess the applicable CAR FCL IRE(H) prerequisites requirements para 3 with the attached supporting documents para 8 d.   |     |    |
| c   | Examiner applicant interview with CAA inspector:<br>- Examiner applicant shall demonstrate compliance with requirements laid down in CAR FCL.1010 "relevant background and appropriate experience related to the privileges of an examiner".<br>- Evaluate the personality and character of the examiner applicant, and his/her cooperation with the CAA. |     |    |

|   |  |  |
|---|--|--|
| • <b>Assessment results</b>   | <input type="checkbox"/> <b>Satisfactory</b> | <input type="checkbox"/> <b>Unsatisfactory</b> |
| • If satisfactory, examiner applicant to start the Examiner Standardization Course. |  |  |
| • <b>Remarks.</b>   |  |  |
| <b>Inspector/Officer Name</b>   | <b>Signature</b>                             | <b>Date</b>                                    |
|   |  |  |



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**5. IRE(H) Applicant Training Requirements.**

| No. | Training  |
|-----|---|
| a   | An applicant for an examiner certificate shall undertake a standardization course in accordance with CAR FCL.1015 which is provided by the CAA or which is provided by an ATO/operator and approved by the CAA. <ul style="list-style-type: none"> <li>- The standardization course should be at least 3 days, divided into theoretical training (1 day) and practical training in an FFS conducting real or role-played proficiency checks, skill tests or assessments of competence (at least 2 days).</li> <li>- Theoretical training. Instruction on the applicable requirements in this Regulation and the applicable air operations requirements, the conduct of skill tests, proficiency checks and assessments of competence, and their documentation and reporting, a briefing on the CAA administrative procedures, requirements for protection of personal data, liability, accident insurance and fees and an instruction on how to get access to these national procedures and requirements</li> <li>- Practical training. The conduct of at least 2 skill tests, proficiency checks or assessments of competences for the licenses, ratings or certificates for which the applicant seeks the privilege to conduct tests and checks including briefing, conduct of the skill test and proficiency check, assessment of the applicant to whom the test or check is given, debriefing and recording or documentation under the supervision of an examiner of the appropriate category on the applicable type</li> </ul> |
| b   | Applicants for an examiner certificate shall demonstrate their competence with requirements laid down in CAR FCL.1020 to an inspector from the CAA or a senior examiner specifically authorized to do so by the CAA through the conduct of a skill test, proficiency check or assessment of competence in the examiner role for which privileges are sought, including briefing, conduct of the skill test, proficiency check or assessment of competence, and assessment of the person to whom the test, check or assessment is given, debriefing and recording documentation. <ul style="list-style-type: none"> <li>- Applicants for an examiner certificate shall demonstrate compliance with requirements laid down in CAR FCL.1010 "relevant knowledge to the privileges of an examiner".</li> <li>- Applicants for an examiner certificate shall demonstrate compliance with the requirements laid down in CAR FCL.1030.</li> </ul>  |

**6. IRE(H) Applicant Training Requirements - Assessment.**

| No.   | Assessment Events   | YES  | NO |
|---|---|--|----|
| a   | Copy of the standardization arrangements for examiner applicant.                                  |  |    |
| b   | Copy of the examiner applicant practical training records for the examiner standardization course |  |    |
| c   | Copy of the examiner applicant assessment of competence report.                                   |  |    |
| <ul style="list-style-type: none"> <li>• <b>Assessment results</b></li> </ul> |   | <input type="checkbox"/> <b>Satisfactory</b>   |    |
| <ul style="list-style-type: none"> <li>• <b>Remarks.</b></li> </ul>           |   | <input type="checkbox"/> <b>Unsatisfactory</b> |    |
| <ul style="list-style-type: none"> <li>• <b>Restrictions.</b></li> </ul>      |   |  |    |
| <b>Inspector/Officer Name</b>   |   | <b>Signature</b>                               |    |
| <b>Date</b>   |   |  |    |

**7. IRE(H) Certificate Issuance.**

|   |  |                  |  |
|---|--|------------------|--|
| <ul style="list-style-type: none"> <li>• Examiner certificate type</li> </ul> | <ul style="list-style-type: none"> <li>• Instrument Rating Examiner (IRE(H)) Certificate.</li> </ul> |                  |  |
| <ul style="list-style-type: none"> <li>• Aircraft type</li> </ul>             |  |                  |  |
| <ul style="list-style-type: none"> <li>• Certificate expiry date</li> </ul>   |  |                  |  |
| <ul style="list-style-type: none"> <li>• Air operator name</li> </ul>         |  |                  |  |
| <b>Inspector/Officer Name</b>   |  | <b>Signature</b> |  |
| <b>Date</b>   |  |                  |  |

**8. SUPPORTING DOCUMENTS.**

- a. Cover letter from the ATO/operator for IRE(H) certificate issuance.
- b. IRE(H) certificate issuance application form.
- c. Supporting documents for examiner common and prerequisites requirements as detailed para 2.
- d. Supporting documents for IRE(H) prerequisites requirements as detailed para 3.