

Application for Exemption

Part A1 – Application for Exemption

Details of Applicant	
Applicant's Name	
Applicant's Address	
Certificate/Approval/License Number	
Certificate/Approval/License Expiry Date	

Particulars of Requested Exemption	
References to the specified requirements in the applicable regulations, rules, implementing standards or directive from which exemption are sought	
Reference No (CAR etc.)	Details of Regulatory Requirement
Details of any person, aircraft or aeronautical product, or type of aircraft or aeronautical product, or material or kind of material, or service or kind of service to be affected by the exemption	
If the exemption will affect a particular kind of operation, details of such operation.	
The reasons why the exemption is necessary	
Associated implication if such exemption is not granted	

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Part A2 – Details of Applicant’s Safety Measures

Details of how the applicant proposes to ensure that an acceptable level of safety will be provided when operating in accordance with the exemption if granted			
Details of how ALoS will be monitored			
Review and discuss of any known safety concerns with the requirement.			
List the details of Safety and Public Interest Factors Considered			To be completed by CAA
Safety Factors			Accepted by Regulator (Y/N)
1)			
2)			
3)			
4)			
Public Interest Factors			Accepted by Regulator (Y/N)
1)			
2)			
3)			
4)			
Is the Applicant aware of any information on relevant accidents or incidents related to similar conditions either due to or requiring exemption?			Y/N
If yes above provide details of Accident/Incident			
Indicate which other parties may be affected by granting exemption			
Airlines		Maintenance Organizations	
Air Crew		Ground Staff	
Air Traffic Controllers		Training Organizations	
Aerodromes		Rescue and Fire Fighting	
Security		General Public	
Other (Specify Below)			

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Part A3 Application
Processing time required.

Unless the Authority agrees otherwise, an application for an exemption shall be submitted not less than thirty (30) days in advance of the proposed effective date of the exemption. Where an applicant seeks emergency processing, the application must contain supporting facts and reasons why the application was not filed in a timely manner, and the reasons it is an emergency. An application may be rejected if the Authority finds that the applicant has not justified the failure to apply in a timely manner

Duration of Exemption	
Exemption Start Date and Time (in UTC)	Exemption End Date and Time (in UTC)

Will the applicant seek to operate under the proposed exemption outside of Oman's airspace?	Y/N
If yes indicate whether the exemption would contravene any provision of the standards and recommended practices of the International Civil Aviation Organization (ICAO)	

Safety risk assessment, analysis or aeronautical studies to justify the application done		Alternative means of compliance / mitigations proposed	
Yes (Attach report)	No	YES	NO

DOCUMENTS ATTACHED

1)	
2)	
3)	

Person Requesting Exemption (Accountable Manager / CEO / Nominated Post Holder as applicable)	
Full Name →	
Email & Phone →	

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DECLARATION BY THE APPLICANT

The applicant/holder hereby declares that the information provided in this application is correct and that no relevant information has been withheld.

Signature:

Date: / /

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Part B1 – Inspector Evaluation and recommendation of Exemption
Assessment by DG CAR Focal Point

Department responsible for Evaluating Exemption	
Inspector Responsible	
Email of Inspector	

Checklist and evaluation of Exemption Package		Y/N	Satisfactory/ Not-satisfactory	Checklist and evaluation of Exemption Package		Y/N	Satisfactory/ Not-satisfactory
1	Has the applicant clearly specified the details of the exemption sought?			7	Has the applicant submitted all relevant documents to support the application?		
2	Do the details include the reasons why the exemption is sought?			8	If certified, has the applicant provided the details of the certificate in force?		
3	Do the details include the duration of the exemption?			9	Is the application for exemption submitted as part of an application of a certificate/approval?		
4	Has the applicant clearly indicated the factors considered in making the request?			10	Are there any known safety concerns that are yet to be addressed by the applicant?		
5	Do the factors include public interest and safety factors considered?			11	Has the applicant conducted and submitted a safety risk assessment for all the identified safety implications?		
6	Has the applicant proposed alternative means of compliance with regulatory requirements including mitigation measures to ensure safety is not compromised?						

Legal Considerations	Y/N	Specify if Yes
If granted, will this exemption infringe on any other DG-CAR regulatory requirements?		
If granted, will this exemption infringe on the provisions of any other laws of the State?		
Are there any other legal implications relative to this application?		

Hazards Associated with Granting Exemption		
Description of Hazards	Consequence	Conditions/Mitigation Measures for Exemption

RISK ASSESSMENT After Conditions/Mitigation Imposed		
	Probability	Severity
Post Mitigation Risk Assessment		

Inspector Recommendation for Granting Exemption	
Evaluated by:	
Date:	

Terms, Conditions and Limitation.
The CAA will in the interests of the Aviation Safety impose or specify terms, conditions and limitation to be complied with when granting an exemption from the specified requirements. State such Terms, conditions and Limitations below:

Risk Assessment Matrix (See CAR-100 Appendix 3)					
Risk Probability	Risk Severity				
	A – Catastrophic	B- Hazardous	C – Major	D – Minor	E - Negligible
5 – Frequent	5A	5B	5C	5D	5E
4 – Occasional	4A	4B	4C	4D	4E
3 – Remote	3A	3B	3C	3D	3E
2 – Improbable	2A	2B	2C	2D	2E
1 – Extremely Improbable	1A	1B	1C	1D	1E

Part B2 – Decision on Granting of Exemption

Department Director Review and Recommendation for Granting Exemption		
Evaluation	Y/N	Comments
Has the risk assessment been done using appropriate risk management tools?		
Is the risk assessment done by the applicant adequate for all the risks identified for this exemption application?		
Are the proposed alternative means of compliance, including the proposed mitigations appropriate for the management of the risks assessed?		
Recommendation for Granting Exemption		
Reviewed by:		
Date:		

DIRECTOR GENERAL of CIVIL AVIATION REGULATIONS - EXEMPTION APPROVAL/REJECTION

Exemption Granted/Denied:	
Date granted: (YYYY/MM/DD).....	
Date of Expiry (YYYY/MM/DD).....	
Exemption to be Published by (CAN/AIC/Directive... etc)	
DGCAR Name	
DGCAR Signature	