|  |  |
| --- | --- |
| **Operator/** |  |
| **Venue** |  |
| **Date of Inspection** |  |

|  |  |
| --- | --- |
| **Name & Designation of person responsible:** | **Signature:** |
|  |  |
| **Name of DGR Instructor:** |  |
|  |  |
| **Name of CAA Inspector/s** |  |
|  |  |
|  |  |
|  |  |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **CAR 92.465 Certification Requirements - Training Providers** | | | | **Training Organization to fill** | **S** | | **US** | | | **NA** |
|  | Validity of authorization | | |  |  | |  | | |  |
| **CAR 92.210 Instructor Qualification and Competencies** | | | |  |  | |  | | |  |
|  | In compliance with CAA Requirements- CAR 92.210 (a) (c) & (d) | | |  |  | |  | | |  |
| **Verify**:- instructors’ qualification and recency | | | | | | | | | | |
| **CAR 92.185 (1) Training Providers Responsibilities** | | | | | | | | | | |
|  | Training facilities | | |  |  | |  | | |  |
| **Check:-**Learning environment conducive to training? | | | | | | | | | | |
| **CAR 92.415 Information to Pilot‐in‐Command (NOTOC)** | | | | | | | | | | |
|  | This information shall be presented on a Special Load – Notification to Captain (NOTOC) form. | | |  |  | |  | | |  |
| If dangerous goods are on board, check that the pilot has received appropriate notification, Check that the operations manual includes relevant information as required by Annex 18.  **Check:- Manual -** training material or and presentation  References: Annex 6, Part I, Appendix 2, 2.1.35; Part III, Attachment H, 2.1.28; and Annex 18, 9.1 and 9.2. | | | | | | | | | | |
| **CAR–OPS 1.1215 ( c ) Sub part R - Provision of Information** | | | | | | | | | | |
|  | Is there any information and details on how to handle DGR incidents on board and the required training appropriate to the Level of activity proposed | | |  |  | |  | | |  |
| **Check:- Manu al -** training material or and presentation | | | | | | | | | |  |
| **CAR–OPS 1.420 (4) Sub part R Occurrence reporting**  **CAR 92.155**  **Reporting of an Accident and Incident** | | | | | | | | | | |
|  | In-flight Emergencies with Dangerous Goods on Board | | |  |  | |  | | |  |
| **Check:- Manual -** training material or and presentation/checklist / ERG | | | | | | | | | | |
| **Annex 18 10.2 Approval of training programmes**  **CAR 92 –SUBPART B — CAR 92.130 Training** | | | **Training Organization to fill** | | | **S** | | **US** | **NA** | |
|  | | Initial approved training syllabus |  | | |  | |  |  | |
| **Inspect** initial course syllabi (focus on initial training programs addressing Flt & Cabin Ops)  **Gather evidence** | | | | | | | | | | |
|  | | Recurrent approved training syllabus |  | | |  | |  |  | |
| **Inspect** recurrent course syllabi (focus on recurrent training programs addressing Flt & Cabin Ops)  **Gather evidence** | | | | | | | | | | |
| **CAR 92.190 Retention of Training Records** | | | | | | | | | | |
|  | | Availability of an attestation upon completion of DGR training |  | | |  | |  |  | |
| **CAR 92.195 Recurrent Training** | | | | | | | | | | |
|  | | In the event of any lapses or period of absence is there any required training as per CAR 92.195 |  | | |  | |  |  | |
| **Check recurrent training records and test to verify** the current knowledge, including any changes to standards or regulations, of an individual. | | | | | | | | | | |
|  | | **CAR 92** Compliance of Appendix A  **Table 1 – Content of Training Courses** |  | | |  | |  |  | |
| **Check on** syllabi and documents | | | | | | | | | | |
|  | | **Table 2 – Content of Training Course for Operators Not Carrying Dangerous Goods as Cargo or Mail** |  | | |  | |  |  | |
| **Check** on syllabi and documents | | | | | | | | | | |
|  | | **CAR 92** Compliance of **APPENDIX B –**  **Minimum Required Training Schedule** |  | | |  | |  |  | |
| **Check** on syllabi and documents | | | | | | | | | | |