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| **CAA USE ONLY** |
| Attachments:  |  |  |  |  |
| No: of Attachments: |  | **CAA FILE Ref:** |  |
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| **SECTION ONE:**  **APPLICANT DETAILS** |
| 1 (a) Name of Business or Trading Name(s): |  |
| 1 (b) Name of Post Holder making submission; |  |
| 1 (c) AOC Number; |  |
| 1 (d) Address: |  |
|  |
|  |
|  |
| 1 (e) Postal Address (if different from above): |  |
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|  |
| 1 (f) Contact details; Phone No.: |  |
| Mobile No.: |  |
| Fax No.: |  |
| E-mail address.: |  |

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| **SECTION TWO:**  **DETAILS OF ATTACHMENTS** |
| All attachments to this submission shall be recorded in the table below. Failure to declare attachments will result in a submission being returned. Incorrect number of declared attachments being attached will result in submission being returned. |
| Add more rows or continue on another sheet if necessary; |

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| **Attachment Number** | **Brief Description of Attachment** | **Initials Confirming Attachment** |
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|  | Total Number of Attachments: |  |

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| **SECTION THREE(A):**  **DETAILS OF DANGEROUS GOODS TRAINING PROGRAMME** |
| Please tick (√) as appropriate |

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| Approval Type |  | Carrying DG as Cargo or mail |  | Not Carrying DG as Cargo or mail |  | Designated Postal Operator |
| Type of submission |  | Initial Submission  |
|  | Amendment |
| Type of Programme |  | Initial |
|  | Recurrent |
|  | Initial and Recurrent |
|  | Other (specify) |
| How the training is to be delivered |  | Classroom delivery |
|  | Computer Based Training (CBT)  |
|  | Other (Specify) |
| CBTA Approach  |  | Phase 1 |
|  |  | Phase 2 |
|  |  | Phase 3 |
|  |  | Phase 4 |
|  |  | All Phases  |
| Well defined Functions |  | Flight crew  |
|  |  | Cabin Crew |
|  |  | Personnel classifying Dangerous Goods consignments for transport: |
|  |  | Personnel Preparing Dangerous Good |
|  |  | Personnel responsible for handling cargo in a warehouse, loading and unloading unit load devices and loading and unloading aircraft cargo compartments |
|  |  | Personnel responsible for processing or accepting Dangerous Goods consignment |
|  |  | Personnel responsible for processing or accepting goods presented as general cargo |
|  |  | Personnel responsible for accepting passenger and crew baggage, managing aircraft boarding areas and other tasks involving direct passenger contact at an airport |
|  |  | Personnel responsible for the planning of aircraft loading |
|  |  | Flight operations officers and flight dispatchers |
|  |  | Personnel Responsable for the screening of Passengers and crew and their bagage,cargo and Mail |
| Title of the Training Programme | **For Operators Carrying DG** |
|  | 1. Shippers and persons undertaking the responsibilities of shippers
 |
|  | 1. Packers
 |
|  | 1. Staff of freight forwarders involved in processing dangerous goods
 |
|  | 1. Staff of freight forwarders involved in processing cargo or mail (other than dangerous goods)
 |
|  | 1. Staff of freight forwarders involved in handling, storage and loading of cargo or mail
 |
|  | 1. Operator’s and ground handling agent’s staff accepting dangerous goods
 |
|  | 1. Operator’s and ground handling agent’s staff accepting cargo or mail (other than dangerous goods)
 |
|  | 1. Operator’s and ground handling agent’s staff involved in the handling, storage and loading of cargo or mail and baggage
 |
|  | 1. Passenger handling staff
 |
|  | 1. Flight crew members, loadmasters, load planners and Flight Operations Officers/Flight Dispatchers
 |
|  | 1. Crew members (other than flight crew members)
 |
|  | 1. Security staff who are involved with the screening of passengers and crew and their baggage and cargo or mail, e.g. security screeners, their supervisors and staff involved in implementing security procedures
 |
| **For Operators not carrying DG** |
|  | 1. Operator’s and ground handling agent’s staff accepting cargo or mail (other than dangerous goods)
 |
|  | 1. Operator’s and ground handling agent’s staff involved in the handling, storage and loading of cargo or mail and baggage
 |
|  | 1. Passenger handling staff
 |
|  | 1. Flight crew members, loadmasters, load planners and Flight Operations Officers/Flight Dispatchers
 |
|  | 1. Crew members (other than flight crew members)
 |
| **For Designated Postal Operators** |
|  | 1. Staff of Designated Postal Operators involved in accepting mail containing dangerous goods
 |
|  | 1. Staff of Designated Postal Operators involved in accepting mail (other than dangerous goods)
 |
|  | 1. Staff of Designated Postal Operators involved in the handling, storage and loading of mail
 |
| Name of the Instructor/Instructors | Category of DGR Training | Documents attached |
|  |  |  |
|  |  |  |
|  |  |  |
| Class Room Training |  | Detailed training programme attached. Every page is identified with a page number, a date and a revision number. |
|  | There is a list of effective pages |
|  | All student handouts exams, answer sheet and marking details are included. |
|  | A copy of all audio-visual (transparencies, PowerPoint & movies) is included (if applicable) |
|  | The passing grade is mentioned. |
|  | Compliance Check List is attached and all the applicable training references are inscribed on the “Training Program Reference” column. If the topic is not applicable “N/A” should be inscribed. |
| Computer Based Training |  | Full course package (including copy of the scenario and pictures of the slides and audio commentaries.) program |
|  | Details of the course control procedures |
|  | Identification of the course controller(s) |
|  | Final test(s) with answers and marking scheme |
|  | Access to online Programme |
| Verification of compliance to  |  | Supporting documents attached ( refer section two)  |

**SECTION THREE (B):**

* 1. **For Operators Carrying Dangerous Goods as Cargo or Mail**

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| **Category of Training** |  |
| **Legal Ref.****ICAO TI** | **Aspects of transport of dangerous goods by air with which they should be familiar, as a minimum** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **Training program reference (page or section)** | **For CAA Use Only** |
| **U/S** |

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| General Philosophy |

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| 1;4 Into. Note, 1;4.1 | Purpose of Dangerous Goods Training Programme | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| Forward, 1;1, 1;2 | Reference to Law and sourced documents | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| 1;1.1 | Use of the Technical Instructions | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| 7 Into. Note | Responsibilities of all persons involved in the transport of dangerous Goods | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| Annex 6 Chapter 14 | Need for approval to carry dangerous goods as cargo | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
|  1;1 | General applicability  | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| 1;2 | General Transportation Requirements | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| 1;1.3 | Dangerous goods packages opened by customs and other authorities | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| 1;3.1 | Definition of Dangerous Goods  | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| Att. 3 | State and Operator Variations  | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| 1;3.2 | Unit of Measurements and conversion factors | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| 1;4 | Training Requirements and Record keeping | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| 1;5 | Dangerous Goods security | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| **Legal Ref.****ICAO TI** | **Aspects of transport of dangerous goods by air with which they should be familiar, as a minimum** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **Training program reference (page or section)** | **For CAA Use Only** |
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| Limitation of Dangerous Goods on Aircraft |

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| 1;2.1 | Dangerous goods Forbidden for Transport by Air under any circumstances | X |  | X | X | X | X | X |  X | X | X | X | X |  |  |
| 1;2.2 | Exceptions for Dangerous Goods of the Operator  | X |  | X | X | X | X | X | X | X | X | X | X |  |  |
| 1;2.3 | Transport of Dangerous Goods by Post | X |  | X | X | X | X | X | X | X | X | X | X |  |  |
| 1;2.4 | Dangerous Goods in Excepted Quantities | X |  | X | X | X | X | X | X | X | X | X | X |  |  |
| 1;2.5 | Exceptions for Dangerous Goods packed in Limited Quantities | X |  | X | X | X | X | X | X | X | X | X | X |  |  |
| 1;2.6 | Lamps containing Dangerous Goods | X |  | X | X | X | X | X | X | X | X | X | X |  |  |

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| General Requirements for Shippers |

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| 1;1.1, 1;1.2, 5;1.4 | Shippers specific responsibilities and compliance to regulations | X |  | X | X |  | X |  |  |  |  |  |  |  |  |
| 1;2.2 | Identify and recognize dangerous goods COMAT | X |  | X | X |  | X |  |  |  |  |  |  |  |  |
| 1;2.2 | Specific dangerous goods COMAT exceptions | X |  | X | X |  | X |  |  |  |  |  |  |  |  |
| 5;1.1 | General  | X |  | X | X |  | X |  |  |  |  |  |  |  |  |
| 5;1.2 | General provision for Class 7  | X |  | X | X |  | X |  |  |  |  |  |  |  |  |
| 5;1.3 | Information to employees  | X |  | X | X |  | X |  |  |  |  |  |  |  |  |
| 5;1.4 | Training  | X |  | X | X |  | X |  |  |  |  |  |  |  |  |
| 5;1.5 | Salvage packaging  | X |  | X | X |  | X |  |  |  |  |  |  |  |  |
| **Legal Ref.****ICAO TI** | **Aspects of transport of dangerous goods by air with which they should be familiar, as a minimum** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **Training program reference (page or section)** | **For CAA Use Only** |
| **U/S** |
| 5;1.6 | Empty packaging  | X |  | X | X |  | X |  |  |  |  |  |  |  |  |
| 5;1.7 | Mixed packing  | X |  | X | X |  | X |  |  |  |  |  |  |  |  |

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| Classification |

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| Part 2; Intro.ChapterPara 2 | Classes, Divisions, Packing Groups - Definitions  | X | X | X |  |  | X |  |  |  |  |  |  |  |  |
| Intr. Cha. Para 3 | UN Numbers and Proper shipping names | X | X | X |  |  | X |  |  |  |  |  |  |  |  |
| Intr. Cha.para 4 & table 2-1 | Precedence of hazard characteristics | X | X | X |  |  | X |  |  |  |  |  |  |  |  |
| Intr. Cha. Para 5 | Transport of samples  | X | X | X |  |  | X |  |  |  |  |  |  |  |  |

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| List of Dangerous Goods |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 3;2 | Purpose and use of Dangerous Goods Table | X | X | X |  |  | X |  |  |  | X |  |  |  |  |
| 2;0.3, 3;1.2 | Proper Shipping Names | X | X | X |  |  | X |  |  |  | X |  |  |  |  |
| 2;0.2 | Hazard Class (Definition) | X | X | X |  |  | X |  |  |  | X |  |  |  |  |
| 2;0.3 | UN/ID Numbers | X | X | X |  |  | X |  |  |  | X |  |  |  |  |
| 2;0.2.4 | Packing Group | X | X | X |  |  | X |  |  |  | X |  |  |  |  |
| 3;2.1 and Table3-1 | Arrangement of the Dangerous Goods List  | X | X | X |  |  | X |  |  |  | X |  |  |  |  |
| 3;1.1 | Method of using the Dangerous Goods List for articles or substances specifically listed by name  | X | X | X |  |  | X |  |  |  | X |  |  |  |  |
| 3;1.3 | Mixtures or solutions  | X | X | X |  |  | X |  |  |  | X |  |  |  |  |
| 3;2.1.1 Note 1 | Forbidden dangerous goods entries in the Dangerous Goods List  | X | X | X |  |  | X |  |  |  | X |  |  |  |  |
| 3;3 and Table 3-2 | Special provisions  | X | X | X |  |  | X |  |  |  | X |  |  |  |  |
| **Legal Ref.****ICAO TI** | **Aspects of transport of dangerous goods by air with which they should be familiar, as a minimum** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **Training program reference (page or section)** | **For CAA Use Only** |
| **U/S** |
| 3;2.1 | Quantity Limitations for types of aircraft  | X | X | X |  |  | X |  |  |  | X |  |  |  |  |
| 3;4 | Dangerous goods in limited quantities | X | X | X |  |  | X |  |  |  | X |  |  |  |  |
| 3;5 | Dangerous goods packed in excepted quantities | X | X | X |  |  | X |  |  |  | X |  |  |  |  |

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| Packing Requirements |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 5;1.4 | Shipper’s Responsibilities | X | X | X |  |  | X |  |  |  |  |  |  |  |  |
| 4;1 and 4;2 | General packing requirements | X | X | X |  |  | X |  |  |  |  |  |  |  |  |
| 1;3.1, 6;1 | Types of packaging | X | X | X |  |  | X |  |  |  |  |  |  |  |  |
| 5;2 and 6;2 | Marking of packaging other than inner packaging | X | X | X |  |  | X |  |  |  |  |  |  |  |  |
| 4;1.1.8 and 4;1.1.9 | Different substances packed together | X | X | X |  |  | X |  |  |  |  |  |  |  |  |
| 1;3.1 & 5;1.1 | Over packs  | X | X | X |  |  | X |  |  |  |  |  |  |  |  |
| 4;3 to 4;11 | Packing Instructions  | X | X | X |  |  | X |  |  |  |  |  |  |  |  |
| 4;2 | Use of the packing instructions in conjunction with the Dangerous Goods List  | X | X | X |  |  | X |  |  |  |  |  |  |  |  |
| 3;5.1 | Excepted quantity exceptions | X | X | X |  |  | X |  |  |  |  |  |  |  |  |
| 3;4.1 | Limited quantity exceptions | X | X | X |  |  | X |  |  |  |  |  |  |  |  |

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| Labelling and Marking |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 5;2 | Package markings  | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| 5;3 | Labelling  | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| 5;1.1 & 5;2.4.10 | Over packs | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| 5;3.5.2 | Handling Labels  | X | X | X | X | X | X | X | X | X | X | X | X |  |  |

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| Dangerous goods transport document and other relevant documentation |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 5;4.1 | Dangerous goods transport information  | X |  | X | X |  | X | X |  |  |  |  |  |  |  |
| 5;4.1.6 | Certification  | X |  | X | X |  | X | X |  |  |  |  |  |  |  |
| 5;4.1.5.5 | Infectious substances  | X |  | X | X |  | X | X |  |  |  |  |  |  |  |
| **Legal Ref.****ICAO TI** | **Aspects of transport of dangerous goods by air with which they should be familiar, as a minimum** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **Training program reference (page or section)** | **For CAA Use Only** |
| **U/S** |
| 5;4.2 | Air Waybill information  | X |  | X | X |  | X | X |  |  |  |  |  |  |  |
| 5;4.3 | Additional documentation for other than radioactive material  | X |  | X | X |  | X | X |  |  |  |  |  |  |  |
| 5;4.4 | Retention of Dangerous Goods transport information | X |  | X | X |  | X | X |  |  |  |  |  |  |  |
| 7;4 | Provision of information | X |  | X | X |  | X | X |  |  |  |  |  |  |  |

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| Acceptance |

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| 7;1 | Cargo acceptance and rejection procedures  |  |  |  |  |  | X |  |  |  |  |  |  |  |  |
| 7;1.2 | Acceptance of Dangerous Goods by Operators  |  |  |  |  |  | X |  |  |  |  |  |  |  |  |
| 7;1.3 | Acceptance Check  |  |  |  |  |  | X |  |  |  |  |  |  |  |  |
| 7;1.4 | Acceptance of freight containers and ULDs |  |  |  |  |  | X |  |  |  |  |  |  |  |  |
| 7;1.5 | Special Responsibilities – Infectious Substances |  |  |  |  |  | X |  |  |  |  |  |  |  |  |
| 7;1.6 | Undeliverable consignments of radioactive material  |  |  |  |  |  | X |  |  |  |  |  |  |  |  |

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| Recognition of undeclared dangerous goods |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 7;6.1 | Hidden Shipment Indicators  | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| 7;6.1 7;5.2.2 | Suspicious cargo and baggage awareness | X | X | X | X | X | X | X | X | X | X | X | X |  |  |

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| Storage and Loading Procedures |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 7;2.1 | Loading restrictions on the flight deck and for passenger aircraft  |  |  |  |  | X | X |  | X |  | X |  |  |  |  |
| 7;2.2 & Table 7-1 | incompatible dangerous goods and segregation  |  |  |  |  | X | X |  | X |  | X |  |  |  |  |
| 7;2.3 | Handling and Loading of packages containing liquid dangerous goods  |  |  |  |  | X | X |  | X |  | X |  |  |  |  |
| **Legal Ref.****ICAO TI** | **Aspects of transport of dangerous goods by air with which they should be familiar, as a minimum** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **Training program reference (page or section)** | **For CAA Use Only** |
| **U/S** |
| 7;2.4 | Loading and securing of dangerous goods  |  |  |  |  | X | X |  | X |  | X |  |  |  |  |
| 7;2.5 | Damaged Packages of dangerous goods  |  |  |  |  | X | X |  | X |  | X |  |  |  |  |
| 7;2.6 | Visibility of markings and labels |  |  |  |  | X | X |  | X |  | X |  |  |  |  |
| 7;2.7 | Replacement of labels  |  |  |  |  | X | X |  | X |  | X |  |  |  |  |
| 7;2.8 | Identification of unit load devices containing dangerous goods  |  |  |  |  | X | X |  | X |  | X |  |  |  |  |
| 7;2.9 | Special provisions applicable to the carriage of Radioactive Material  |  |  |  |  | X | X |  | X |  | X |  |  |  |  |
| 7;2.10 | Loading of magnetized material  |  |  |  |  | X | X |  | X |  | X |  |  |  |  |
| 7;2.11 | Loading of dry ice  |  |  |  |  | X | X |  | X |  | X |  |  |  |  |
| 7;2.12 | Loading UN 2211, Polymeric beads , expandable or UN 3314, plastic moulding compound |  |  |  |  | X | X |  | X |  | X |  |  |  |  |
| 7;2.13 | Handling of self-reactive substances and Organic Peroxide organic peroxides  |  |  |  |  | X | X |  | X |  | X |  |  |  |  |
| 7;2.14 | Handling and loading of intermediate bulk containers (IBCs) |  |  |  |  | X | X |  | X |  | X |  |  |  |  |
| 7;3.1 | Inspection for damage or leakage  |  |  |  |  | X | X |  | X |  | X |  |  |  |  |
| 7;3.2 | Damaged or leaking packages of radioactive material, contaminated packaging  |  |  |  |  | X | X |  | X |  | X |  |  |  |  |
| 7;3.3 | Dealing with suspected contaminated baggage or cargo |  |  |  |  | X | X |  | X |  | X |  |  |  |  |
| **Legal Ref.****ICAO TI** | **Aspects of transport of dangerous goods by air with which they should be familiar, as a minimum** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **Training program reference (page or section)** | **For CAA Use Only** |
| **U/S** |

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| Pilot’s notification |

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| 7;4.1 | Information to Pilot-in-Command  |  |  |  |  |  | X |  | X |  | X |  |  |  |  |
| 7;4.3 | Information by Pilot-in-Command in case of In-Flight Emergency  |  |  |  |  |  | X |  | X |  | X |  |  |  |  |

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| Provisions for passengers and crew |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 7;5.1 | Information to passengers  | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| 7;5.2 | Passenger check-in procedures  | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| 7;6 | Provisions to aid recognition of undeclared dangerous goods  | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| 8;1.1 | Dangerous goods carried by passengers or crew  | X | X | X | X | X | X | X | X | X | X | X | X |  |  |

|  |
| --- |
| Emergency Procedures |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1;3.1 | Definition of dangerous goods accident and incident  | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| 7;4.4 | Reporting of dangerous goods accidents and incidents  | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| 7;4.5 | Reporting of un- declared or mis- declared dangerous goods  | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| 7;4.6 | Reporting of dangerous goods Occurrences | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| 7;4.7 | Information by the operator in case of an aircraft accident or incident | X | X | X | X | X | X | X | X | X | X | X | X |  |  |
| 7;4.9 | Emergency response information  | X | X | X | X | X | X | X | X | X | X | X | X |  |  |

* 1. **For Operators not Carrying Dangerous Goods as Cargo or Mail**

|  |  |
| --- | --- |
| **Category of Training** |  |
| **Legal Ref.****ICAO TI** | **Aspects of transport of dangerous goods by air with which they should be familiar, as a minimum** | **13** | **14** | **15** | **16** | **17** | **Training program reference (page or section)** | **For CAA Use Only** |
| **U/S** |
| General Philosophy |
| 1;4 Into. Note, 1;4.1 | Purpose of Dangerous Goods Training Programme | X | X | X | X | X |  |  |
| Foreword,1;1, 1;2 | Reference to Law and sourced documents | X | X | X | X | X |  |  |
| 1;1.1 | Use of the Technical Instructions | X | X | X | X | X |  |  |
| 7 Intro. Note | Responsibilities of all persons involved in the transport of dangerous goods | X | X | X | X | X |  |  |
| Annex 6 Chapter 14 | Need for approval to carry Dangerous Goods as cargo | X | X | X | X | X |  |  |
|  1;1 | General applicability  | X | X | X | X | X |  |  |
| 1;2 | General Transportation Requirements | X | X | X | X | X |  |  |
| 1;1.3 | Dangerous Goods packages opened by customs and other authorities | X | X | X | X | X |  |  |
| 1;3.1 | Definition of Dangerous Goods  | X | X | X | X | X |  |  |
| Att. 3 | State and Operator Variations  | X | X | X | X | X |  |  |
| 1;3.2 | Unit of Measurements and conversion factors  | X | X | X | X | X |  |  |
| 1;4 | Training Requirements and Record keeping | X | X | X | X | X |  |  |
| 1;5 | Dangerous Goods security | X | X | X | X | X |  |  |
| Limitation of Dangerous Goods on Aircraft |
| 1;2.1 | Dangerous goods Forbidden for Transport by Air under any circumstances | X | X | X | X | X |  |  |
| **Legal Ref.****ICAO TI** | **Aspects of transport of dangerous goods by air with which they should be familiar, as a minimum** | **13** | **14** | **15** | **16** | **17** | **Training program reference (page or section)** | **For CAA Use Only** |
| **U/S** |
| 1;2.2 | Exceptions for Dangerous Goods of the Operator  | X | X | X | X | X |  |  |
| 1;2.3 | Transport of Dangerous Goods by post | X | X | X | X | X |  |  |
| 1;2.4 | Dangerous Goods in Excepted Quantities | X | X | X | X | X |  |  |
| 1;2.5 | Exceptions for Dangerous Goods packed in Limited Quantities | X | X | X | X | X |  |  |
| 1;2.6 | Lamps containing dangerous goods | X | X | X | X | X |  |  |
| Labelling and Marking |
| 5;2 | Package markings  | X | X | X | X | X |  |  |
| 5;3 | Labelling  | X | X | X | X | X |  |  |
| 5;1.1 & 5;2.4.10 | Over packs | X | X | X | X | X |  |  |
| 5;3.5.2 | Handling Labels  | X | X | X | X | X |  |  |
| Dangerous goods transport document and other relevant documentation |
| 5;4.1 | Dangerous goods transport information | X |  |  |  |  |  |  |
| 5;4.1.6 | Certification  | X |  |  |  |  |  |  |
| 5;4.1.5.5 | Infectious substances  | X |  |  |  |  |  |  |
| 5;4.2 | Air Waybill information  | X |  |  |  |  |  |  |
| 5;4.3 | Additional documentation for other than radioactive material  | X |  |  |  |  |  |  |
| 5;4.4 | Retention of dangerous goods transport information | X |  |  |  |  |  |  |
| 7;4 | Provision of information | X |  |  |  |  |  |  |
| Recognition of undeclared dangerous goods |
| 7;6.1 | Hidden Shipment Indicators  | X | X | X | X | X |  |  |
| 7;6.1 7;5.2.2 | Suspicious cargo and baggage awareness | X | X | X | X | X |  |  |
| Provisions for passengers and crew |
| 7;5.1 | Information to passengers  | X | X | X | X | X |  |  |
| 7;5.2 | Passenger check-in procedures  | X | X | X | X | X |  |  |
| 7;6 | Provisions to aid recognition of undeclared dangerous goods  | X | X | X | X | X |  |  |
| 8;1.1 | Dangerous goods carried by passengers or crew  | X | X | X | X | X |  |  |
| Emergency Procedures |
| 1;3.1 | Definition of dangerous goods accident and incident  | X | X | X | X | X |  |  |
| 7;4.4 | Reporting of dangerous goods accidents and incidents  | X | X | X | X | X |  |  |
| 7;4.5 | Reporting of un- declared or mis- declared dangerous goods  | X | X | X | X | X |  |  |
| 7;4.6 | Reporting of dangerous goods Occurrences | X | X | X | X | X |  |  |
| 7;4.7 | Information by the operator in case of aircraft accident of incident | X | X | X | X | X |  |  |
| 7;4.9 | Emergency response information  | X | X | X | X | X |  |  |

* 1. **For Designated Postal Operators**

|  |  |
| --- | --- |
| Category of Training |  |
| **Legal Ref.****ICAO TI** | **Aspects of transport of dangerous goods by air with which they should be familiar, as a minimum** | **A** | **B** | **C** | **Training program reference (page or section)** | **For CAA Use Only** |
| **U/S** |
| General Philosophy |
| 1;4 Into. Note, 1;4.1 | Purpose of Dangerous Goods Training Programme | X | X | X |  |  |
| 1;4 Intro. Note | Reference to Law, regulation (car 92) and sourced documents | X | X | X |  |  |
| 7 Intro. Note | Responsibilities of all persons involved in the transport of dangerous goods | X | X | X |  |  |
| Annex 6 Chapter 14 | Need for approval to carry Dangerous Goods as cargo | X | X | X |  |  |
|  1;1 | General applicability  | X | X | X |  |  |
| 1;2 | General Transportation Requirements | X | X | X |  |  |
| 1;1.3 | Dangerous goods packages opened by customs and other authorities | X | X | X |  |  |
| 1;3.1 | Definition of Dangerous Goods  | X | X | X |  |  |
| Att. 3 | State and Operator Variations  | X | X | X |  |  |
| 1;3.2 | Unit of Measurements  | X | X | X |  |  |
| 1;4 | Training Requirements and Record keeping | X | X | X |  |  |
| 1;5 | Dangerous Goods security | X | X | X |  |  |
| **Legal Ref.****ICAO TI** | **Aspects of transport of dangerous goods by air with which they should be familiar, as a minimum** | **A** | **B** | **C** | **Training program reference (page or section)** | **For CAA Use Only** |
| **U/S** |
| Limitation of Dangerous Goods on Aircraft |
| 1;2.1 | Dangerous goods Forbidden for Transport by Air under any circumstances | X | X | X |  |  |
| 1;2.2 | Exceptions for Dangerous Goods of the Operator  | X | X | X |  |  |
| 1;2.3 | Dangerous Goods in Air mail | X | X | X |  |  |
| 1;2.4 | Dangerous Goods in Excepted Quantities | X | X | X |  |  |
| 1;2.5 | Dangerous Goods in Limited Quantities | X | X | X |  |  |
| 1;2.6 | Lamps containing Dangerous Goods | X | X | X |  |  |
| General Requirements for Shippers |
| 1;1.1, 1;1.2, 5;1.4 | Shippers specific responsibilities and compliance to regulations | X |  |  |  |  |
| 1;2.2 | Identify and recognize dangerous goods COMAT | X |  |  |  |  |
| 1;2.2 | Specific dangerous goods COMAT exceptions | X |  |  |  |  |
| 5;1.1 | General  | X |  |  |  |  |
| 5;1.2 | General provision for Class 7  | X |  |  |  |  |
| 5;1.3 | Information to employees  | X |  |  |  |  |
| 5;1.4 | Training  | X |  |  |  |  |
| 5;1.5 | Salvage packaging  | X |  |  |  |  |
| 5;1.6 | Empty packaging  | X |  |  |  |  |
| 5;1.7 | Mixed packing  | X |  |  |  |  |
| Classification |
| Part 2;Intro.ChapterPara 2 | Classes, Divisions, Packing Groups - Definitions  | X |  |  |  |  |
| Intr. Cha. Para 3 | UN Numbers and Proper shipping names | X |  |  |  |  |
| Intr. Cha.para 4 & table 2-1 | Precedence of hazard characteristics | X |  |  |  |  |
| Intr. Cha. Para 5 | Transport of samples  | X |  |  |  |  |
| List of Dangerous Goods |
| 3;2 | Purpose and use of Dangerous Goods Table | X |  |  |  |  |
| 2;0.3, 3;1.2 | Proper Shipping Names | X |  |  |  |  |
| 2;0.2 | Hazard Class (Definition) | X |  |  |  |  |
| 2;0.3 | UN/ID Numbers | X |  |  |  |  |
| **Legal Ref.****ICAO TI** | **Aspects of transport of dangerous goods by air with which they should be familiar, as a minimum** | **A** | **B** | **C** | **Training program reference (page or section)** | **For CAA Use Only** |
| **U/S** |
| 2;0.2.4 | Packing Group | X |  |  |  |  |
| 3;2.1 and Table3-1 | Arrangement of the Dangerous Goods List  | X |  |  |  |  |
| 3;1.1 | Method of using the Dangerous Goods List for articles or substances specifically listed by name  | X |  |  |  |  |
| 3;1.3 | Mixtures or solutions  | X |  |  |  |  |
| 3;2.1.1 Note 1 | Forbidden dangerous goods entries in the Dangerous Goods List  | X |  |  |  |  |
| 3;3 and Table 3-2 | Special provisions  | X |  |  |  |  |
| 3;2.1 | Quantity Limitations for types of aircraft  | X |  |  |  |  |
| 3;4 | Dangerous goods in limited quantities | X |  |  |  |  |
| 3;5 | Dangerous goods packed in excepted quantities | X |  |  |  |  |
| Packing Requirements |
| 5;1.4 | Shipper’s Responsibilities | X |  |  |  |  |
| 4;1 and 4;2 | General packing requirements | X |  |  |  |  |
| 1;3.1, 6;1 | Types of packaging | X |  |  |  |  |
| 5;2 and 6;2 | Marking of packaging other than inner packaging | X |  |  |  |  |
| 4;1.1.8 and 4;1.1.9 | Different substances packed together | X |  |  |  |  |
| 1;3.1 & 5;1.1 | Over packs  | X |  |  |  |  |
| 4;3 to 4;11 | Packing Instructions  | X |  |  |  |  |
| 4;2 | Use of the packing instructions in conjunction with the Dangerous Goods List  | X |  |  |  |  |
| 3;5.1 | Excepted quantity exceptions | X |  |  |  |  |
| 3;4.1 | Limited quantity exceptions | X |  |  |  |  |
| Labelling and Marking |
| 5;2 | Package markings  | X | X | X |  |  |
| 5;3 | Labelling  | X | X | X |  |  |
| 5;1.1 & 5;2.4.10 | Over packs | X | X | X |  |  |
| **Legal Ref.****ICAO TI** | **Aspects of transport of dangerous goods by air with which they should be familiar, as a minimum** | **A** | **B** | **C** | **Training program reference (page or section)** | **For CAA Use Only** |
| **U/S** |
| 5;3.5.2 | Handling Labels  | X | X | X |  |  |
| Dangerous goods transport document and other relevant documentation |
| 5;4.1 | Dangerous goods transport information  | X | X |  |  |  |
| 5;4.1.6 | Certification  | X | X |  |  |  |
| 5;4.1.5.5 | Infectious substances  | X | X |  |  |  |
| 5;4.2 | Air Waybill information  | X | X |  |  |  |
| 5;4.3 | Additional documentation for other than radioactive material  | X | X |  |  |  |
| 5;4.4 | Retention of Dangerous goods transport information | X | X |  |  |  |
| 7;4 | Provision of information | X | X |  |  |  |
| Acceptance of the Dangerous Goods Listed in 1;2.3.2 |
| 7;1 | Cargo acceptance and rejection procedures  | X |  |  |  |  |
| 7;1.2 | Acceptance of Dangerous Goods by operators  | X |  |  |  |  |
| 7;1.3 | Acceptance Check  | X |  |  |  |  |
| 7;1.5 | Special Responsibilities – Infectious Substances  | X |  |  |  |  |
| 7;1.3 | Acceptance Checklist  | X |  |  |  |  |
| 7;1.6 | Undeliverable consignments of radioactive material  | X |  |  |  |  |
| Recognition of undeclared dangerous goods |
| 7;6.1 | Hidden Shipment Indicators  | X | X | X |  |  |
| 7;6.1 7;5.2.2 | Suspicious cargo and baggage awareness | X | X | X |  |  |
| Storage and Loading Procedures |
| 7;2.1 | Loading restrictions on the flight deck and on passenger aircraft  |  |  | X |  |  |
| 7;2.2 & Table 7-1 | Incompatible dangerous goods and segregation  |  |  | X |  |  |
| 7;2.3 | Handling and Loading of packages containing liquid dangerous goods  |  |  | X |  |  |
| 7;2.4 | Loading and securing of dangerous goods  |  |  | X |  |  |
| 7;2.5 | Damaged Packages of dangerous goods  |  |  | X |  |  |
| 7;2.6 | Visibility of markings and labels |  |  | X |  |  |
| 7;2.7 | Replacement of labels  |  |  | X |  |  |
| 7;2.8 | Identification of unit load devices containing dangerous goods  |  |  | X |  |  |
| **Legal Ref.****ICAO TI** | **Aspects of transport of dangerous goods by air with which they should be familiar, as a minimum** | **A** | **B** | **C** | **Training program reference (page or section)** | **For CAA Use Only** |
| **U/S** |
|  |  |  |  |  |  |  |
| 7;2.9 | Special Provisions applicable to the carriage of Radioactive Material  |  |  | X |  |  |
| 7;2.10 | Loading of magnetized materials  |  |  | X |  |  |
| 7;2.11 | Loading of dry ice  |  |  | X |  |  |
| 7;2.12 | Loading o UN 2211, Polymeric Beads, expandable or UN 3314, Palstic moulding compound  |  |  | X |  |  |
| 7;2.13 | Handling of self-reactive substances and Organic Peroxides  |  |  | X |  |  |
| 7;2.14 | Handling and loading of intermediate bulk containers (IBCs) |  |  | X |  |  |
| 7;3.1 | Inspection for damage or leakage  |  |  | X |  |  |
| 7;3.2 | Damaged or leaking packages of radioactive material contaminated packaging  |  |  | X |  |  |
| 7;3.3 | Dealing with suspected contaminated baggage or cargo |  |  | X |  |  |
| Provisions for passengers and crew |
| 7;5.1 | Information to passengers  | X | X | X |  |  |
| 7;5.2 | Passenger check-in procedures  | X | X | X |  |  |
| 7;6 | List of general descriptions to aid recognition of undeclared dangerous goods  | X | X | X |  |  |
| 8;1.1 | Dangerous goods carried by passengers or crew  | X | X | X |  |  |
| Emergency Procedures |
| 1;3.1 | Definition of dangerous goods accident and incident  | X | X | X |  |  |
| 7;4.4 | Reporting of dangerous goods accidents and incidents  | X | X | X |  |  |
| 7;4.5 | Reporting of un- declared or mis- declared dangerous goods  | X | X | X |  |  |
| 7;4.6 | Reporting of dangerous goods Occurrences | X | X | X |  |  |
| 7;4.7 | Information by the operator in case of an aircraft accident or incident | X | X | X |  |  |
| 7;4.9 | Emergency response information  | X | X | X |  |  |

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| **SECTION FOUR : NOTES** |
| 1. The application form once completed should be returned to the CAA along with the hard copies of the training programmes.
2. Failure to complete this form in full may result a delay in processing the application.
3. Submitting of this form does not itself constitute an approval of the training programme.
4. This form should be signed by the person requesting the authorization (Dangerous Goods Post holder).
5. This form is available as a Microsoft Word document to enable it to be filled in electronically and submitted by e-mail providing attachments can be transmitted likewise.
6. Leave blank or add NA the sections which do not apply to your particular application.
7. This form may be submitted by email to the address below.
8. The assigned Lead Inspector should also be included when emailing in correspondence.
 |
| **Submissions and Enquiries**

|  |  |
| --- | --- |
| **Address for submissions:** | **Contact details for enquiries:** |
| Civil Aviation AuthorityFlight Safety DirectorateMuscat, OMAN | Ph: Fax: Email:  |

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| **SECTION FIVE: SIGNATURE**  |
| **Appointed Post Holder;**(Note 6:I hereby submit this request for approval of Dangerous Goods Training Programme.I confirm that I am satisfied this submission has been satisfactorily prepared and that I have checked the contents for accuracy and compliance to the CAR 92 as amended.Name: .........................................……………… Date: ........................................................Signature: ……………………………………….. Position: …………………………………... |
| Please note that a **minimum** of 30 working days will normally be required to check and confirm the information given above - if data is missing or omitted the process may take **considerably** longer or result in the submission being return to the operator for correction. |

Attach any relevant tables or extra forms you need to support the application process. List the attachments in the table at SECTION TWO;

|  |  |  |
| --- | --- | --- |
| **For CAA use only.** | AOC/Approval/certificate No: |  |

|  |
| --- |
| **SECTION SIX: APPENDICES** |

**Assessing Inspector’s Signature**

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| --- |
| Name: .........................................……………… Date: ........................................................Inspector’s signatureSignature:………………………………………... Position:…………………………………… |

|  |
| --- |
| Name: .........................................……………… Date: ........................................................Inspector’s signatureSignature:………………………………………... Position:…………………………………… |