|  |  |
| --- | --- |
| Form # | AT/2016/003 |

# 

# Company Particulars Form

**General Information**

|  |  |
| --- | --- |
| Name of the Applicant or Licence Holder (including any trading name) |  |
| Address |  |
| Telephone Number: |  |
| Email Address: |  |
| Website Address: |  |

***Shareholders/ Ownership***

Please provide current/ proposed shareholding arrangement between Omani and non-Omani entities

|  |  |
| --- | --- |
| **Shareholder/ Owner** | **Percentage Shareholding/ Ownership** |
| Omani |  |
| Non-Omani |  |

Please provide current/ proposed Board structure and control between Omani and non-Omani entities

|  |  |
| --- | --- |
| **Board Member** | **Percentage of Board’s voting rights** |
| Omani |  |
| Non-Omani |  |

Please list below details of each person or company holding more than 5% of the total issued shares in the Applicant.

|  |  |  |  |
| --- | --- | --- | --- |
| Full name of shareholder | Nationality | Number of Shares | % of Total Shares |
|  |  |  |  |

|  |
| --- |
| Name of parent company (if any) and date and place of incorporation |
| Name of ultimate holding company (if any) and date and place of incorporation |

If the Licence Holder is a subsidiary of another company, please list below details of each person or company which holds more than 5% of the total issued shares in the ultimate holding company.

|  |  |  |  |
| --- | --- | --- | --- |
| Full name of shareholder | Nationality | Number of Shares | % of Total Shares |
|  |  |  |  |

***Senior Management***

Please list below details of the Licence Holder’s senior management:

|  |  |  |
| --- | --- | --- |
| Full name of senior manager | Position | Nationality |
|  |  |  |

***Financial arrangements***

Please give details of any financial or other arrangements currently in place or proposed which may have a bearing on control of the Licence Holder.

|  |  |  |
| --- | --- | --- |
| Funding | Amount | Source |
| Equity |  |  |
| Debt |  |  |

**List any guarantees or support undertakings that the Licence Holder currently has or proposes to get in the future**:

|  |
| --- |
|  |

**List any loans other than those provided by a bank or financial institution that the Licence Holder currently has or proposes to get in the future:**

|  |
| --- |
|  |

**List any aircraft leases other than those provided on normal commercial terms that the Licence Holder currently has or proposes to get in the future:**

|  |
| --- |
|  |

**Describe any operational or commercial agreements involving another airline that the Licence Holder currently has or plans to have in the future:**

|  |
| --- |
|  |

**Provide any additional relevant information:**

|  |
| --- |
|  |

# Air Carrier Business concept and plan

1. **Why do you want to start an airline in the Sultanate of Oman? Describe your business plan including the key elements of your strategy, the focus markets, the targeted market segments, value proposition, business model, marketing, sales and distribution plan, high level network plan**

**Network plan**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Market** | **Aircraft Type** | **Seats** | | **Frequency** | **Commencement Date** | **Passenger Fare** | **Code-share arrangements** |
| **Premium** | **Economy** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

1. **Please provide details on proposed fleet plan (number and type of aircraft, year of entry into service):**
2. **Please provide high level capex plan (including fleet and other investments):**
3. **Please indicate where the operations will be based:**
4. **Please provide high level revenue projections:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **Segment** | **Capacity (ASKs)** | **Estimated Revenues** | **Key Assumptions** |
| **Year 1** | **Domestic** |  |  |  |
| **International** |  |  |  |
| **Year 2** | **Domestic** |  |  |  |
| **International** |  |  |  |

1. **Please provide high level cost projections:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | **Cost Items** | **Estimated Amount** | **Key Assumptions** |
| **Year 1** | **Fuel** |  |  |
| **Maintenance** |  |  |
| **Labour** |  |  |
| **Catering** |  |  |
| **Ground Handling** |  |  |
| **Sales and Marketing** |  |  |
| **Other Administrative** |  |  |
| **Depreciation/Aircraft Ownership** |  |  |
| **…** |  |  |
| **…** |  |  |
| **Year 2** | **….** |  |  |

# General Aviation / Air Operator Business plan

# *(To be used by non-Air Carriers)*

1. **Please provide details of proposed operations including the key elements of the business model, market(s) sought to be addressed as well as the operative elements e.g. financial, marketing, sales and distribution plan (attach separate sheet if necessary)**
2. **Please provide details on proposed fleet plan (number and type of aircraft, year of entry into service):**
3. **Please provide high level capital plan (including fleet and other investments), sources of capital as well as how the Regulations relating to minimum capitalisation as well as equity requirements are proposed to be addressed?**
4. **Please provide high level revenue projections:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **Segment** | **Capacity (ASKs)** | **Estimated Revenues** | **Key Assumptions** |
| **Year 1** | **Domestic** |  |  |  |
| **International** |  |  |  |
| **Year 2** | **Domestic** |  |  |  |
| **International** |  |  |  |

1. **Please provide high level cost projections:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | **Cost Items** | **Estimated Amount** | **Key Assumptions** |
| **Year 1** | **Fuel** |  |  |
| **Maintenance** |  |  |
| **Labour** |  |  |
| **Sales and Marketing** |  |  |
| **Aircraft Ownership** |  |  |
| **Overheads** |  |  |
| **…** |  |  |
| **…** |  |  |
|  |  |  |
|  |  |  |
| **Year 2** | **….** |  |  |

# Financial Resources of the Applicant for an Economic Operating Licence

|  |  |
| --- | --- |
| **Application number** | **Date received** |
|  |  |

**General Information**

|  |  |
| --- | --- |
| Name of Applicant (including any trading name) |  |
| Address |  |
| Telephone Number: |  |
| Email Address: |  |
| Website Address: |  |

**Financial Resources**

|  |
| --- |
| I, the undersigned, confirm that the information contained below was correct as of [date]  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Please provide the following details requested below; please include any explanations where they may be relevant to clarifying any issues of uncertainty for the recipient. |
| (1) Please state the headline figures for the following.   |  |  | | --- | --- | |  | Denominated in Omani Rial | | Amounts held in bank and cash |  | | Securities held by the company (2) |  | | Total loans (due within one year) (3) |  | | Total loans (due after one year) (3) |  | | Total additional credit upon which the company can draw (4) |  | | Total capital investment made this financial year (5) |  | |
| (2) Please provide the following details relating to **securities** held by the company:   1. What conditions, if any, are attached to the sale of your current securities? |
| (3) Please provide the following details relating to the **total loans** held by the company:   1. Please denominate all current loans held with banks or similar institutions; 2. Please detail any attached conditions or covenants to the said loans held; and 3. Please clarify whether any of the aforesaid loans have been provided by shareholders or other companies within the group. |
| (4) Please provide the following details relating to the **additional credit** upon which the company can draw:   1. Please denominate the additional credit available and from which bank or similar financial institutional this may be obtained; and 2. Please detail any attached conditions or covenants to obtaining the additional credit and any conditions or covenants which may be extant thereafter. |
| (5) Please provide the following details relating to the **total capital investment** made this year:   1. Please detail the extent of capital investment provided to the company during the period with particular reference to their nationality (if an individual) or the location of the registered office of any group company ; and 2. Please articulate, to the extent of your understanding, the willingness of shareholders to inject additional capital into the company should there be a need to do so. |

**Provision of financial information**

Please provide the following financial information. Any documentation should be attached within this document.

I confirm that an audit has been undertaken on the most recent  
set of accounts which have been prepared YES / NO

If no audit has been undertaken, please explain below why no audit has been completed by a recognised audit firm:

Where an audit has been completed, please complete the following questions:

I have attached the most recent set of audited accounts YES / NO

The year end of the most recent set of audited accounts is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The independent auditor of the accounts is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The accounts have been prepared in accordance with recognised  
International Accounting Standards YES / NO

I confirm that the company has been deemed to be a going concern  
following the audit YES / NO

I confirm that there are no additional post-balance sheet events which  
have not been disclosed within the audited accounts which you should  
be made aware of or which are material to the interpretation of the   
financial statements YES / NO

|  |
| --- |
| **APPLICATION AND DECLARATION**  I, the undersigned, hereby confirm the financial information described within this application and I declare that, to the best of my knowledge and belief, the statements given in this application and the circumstances described are true.  Signed:  Name:  Date:  Position in company |