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| **Name of Applicant** |  | **Date** |  |
| **Address** |  | **Contact No.**  **Email** |  |
| **Name of Training Organisation/Facilities** |  | **Contact No**  **Email** |  |

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| **1. Training Crew member training**  **Evaluate applicable training documents** | | **PM/FOI/AWI/ GOI/DGI/CSI/PEL**  **Initial**  **(As Applicable)** | **Date Received** | **Date Re- Submitted** | **Date Approved/ Accepted** | **Reference Document** |
| 1. Basic company indoctrination | |  |  |  |  |  |
| 1. Emergency equipment training | |  |  |  |  |  |
| 1. Ground training | |  |  |  |  |  |
| 1. Flight training | |  |  |  |  |  |
| 1. Recurrent training | |  |  |  |  |  |
| 1. Transition /upgrade training | |  |  |  |  |  |
| 1. Differences training | |  |  |  |  |  |
| 1. Security training | |  |  |  |  |  |
| 1. Dangerous goods | |  |  |  |  |  |
| 1. Instructor qualifications | |  |  |  |  |  |
| 1. Human performance training | |  |  |  |  |  |
| **2. Dispatcher training** | | | | | | |
| 1. Initial training | |  |  |  |  |  |
| 1. Recurrent training | |  |  |  |  |  |
| 1. Instructor qualifications | |  |  |  |  |  |
| 1. Human performance training | |  |  |  |  |  |
| **3. Cabin crew training** | | | | | | |
| 1. Initial training | |  |  |  |  |  |
| 1. Recurrent training | |  |  |  |  |  |
| 1. Differences training | |  |  |  |  |  |
| 1. Human performance training | |  |  |  |  |  |
| **4. CAME- Maintenance personnel training programme** | | | | | | |
| 1. Maintenance training | |  |  |  |  |  |
| 1. Inspection personnel training | |  |  |  |  |  |
| 1. Instructor qualifications | |  |  |  |  |  |
| **5. Other ground personnel training** | | | | | | |
| 1. Ground handling/servicing personnel training | |  |  |  |  |  |
| 1. Station personnel training | |  |  |  |  |  |
| 1. Instructor qualifications | |  |  |  |  |  |
| **Remarks:** | | | | | | |
| **6. Evaluate management qualifications** | **PM/FOI/AWI/ GOI/DGI/CSI/PEL**  **Initial**  **(As Applicable)** | | **Date Received** | **Date Re- Submitted** | **Date Approved/ Accepted** | **Reference Document** |
| 1. Accountable manager |  | |  |  |  |  |
| 1. Director of operations |  | |  |  |  |  |
| 1. Director – Continuing Airworthiness |  | |  |  |  |  |
| 1. Director of safety |  | |  |  |  |  |
| 1. Chief pilot |  | |  |  |  |  |
| 1. Quality manager for maintenance |  | |  |  |  |  |
| 1. Head of training |  | |  |  |  |  |
| **Remarks:** | | | | | | |
| 1. **Evaluate applicable company manuals/operation procedures** | | | | | | |
| 1. Evaluate Flight Safety Document System (Form AOC-103-A – FSDS) |  | |  |  |  |  |
| 1. Completed Flight Operations Manual (Part A, C, D) |  | |  |  |  |  |
| 1. Approved Aircraft Flight Manual |  | |  |  |  |  |
| 1. Company aircraft operations manual (Part B) |  | |  |  |  |  |
| 1. **Aircraft checklists/Manuals** | | | | | | |
| 1. Normal |  | |  |  |  |  |
| 1. Abnormal |  | |  |  |  |  |
| 1. Emergency |  | |  |  |  |  |
| 1. Dangerous goods manual |  | |  |  |  |  |
| 1. Security manual |  | |  |  |  |  |
| 1. Passenger briefing card |  | |  |  |  |  |
| 1. CAME |  | |  |  |  |  |
| 1. Ground handling manual |  | |  |  |  |  |
| 1. Mass and balance control manual |  | |  |  |  |  |
| 1. Reliability programme |  | |  |  |  |  |
| 1. Maintenance programme manual |  | |  |  |  |  |
| 1. Airport data and en- route manual (charts and plates) (OM Part C) |  | |  |  |  |  |
| **(Contd.) Aircraft checklists/Manuals** | **PM/FOI/AWI/ GOI/DGI/CSI/PEL**  **Initial as Applicable** | | **Date Received** | **Date Re- Submitted** | **Date Approved/ Accepted** | **Reference Document** |
| 1. Minimum Equipment List |  | |  |  |  |  |
| 1. Configuration Deviation List |  | |  |  |  |  |
| **Remarks:** | | | | | | |
| 1. **Other evaluations** | | | | | | |
| 1. Aircraft lease |  | |  |  |  |  |
| 1. SMS Manual |  | |  |  |  |  |
| 1. Emergency response plan (ERP) |  | |  |  |  |  |
| 1. Maintenance contracts/agreements |  | |  |  |  |  |
| 1. Ground handling contracts/ agreements |  | |  |  |  |  |
| 1. Training contracts (if applicable) |  | |  |  |  |  |
| 1. Aircraft demonstration test plan |  | |  |  |  |  |
| 1. Final compliance statement |  | |  |  |  |  |
| 1. Financial assessment |  | |  |  |  |  |
| 1. CAA debriefing in preparation for demonstration and inspection phase |  | |  |  |  |  |
| **Remarks:** | | | | | | |

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| **Title** | **Name of CAA Inspector** | **Signature** | **Date:** |
| **FOI** |  |  |  |
| **AWI** |  |  |  |
| **GOI/DGI** |  |  |  |
| **CSI** |  |  |  |
| **PEL** |  |  |  |

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| **Name of Project Manager (PM)** | **Signature** | **Date:** |
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