



Civil Aviation Authority - Sultanate of Oman
Flight Safety Department - Personnel Licensing Section
Chief Flight instructor (CFI) Approval Application Form

A. FOR ATO USE.

1. ATO Applicant Details.

• ATO name			
• Address			
• Accountable manager contacts details	Name	Phone No.	E-Mail

2. Nominated Chief Flight Instructors Details.

• Applicant name							
• License type & number							
• License expiry date							
• Aircraft category	<input type="checkbox"/> Airplane	<input type="checkbox"/> Helicopter	<input type="checkbox"/> Power Lift	<input type="checkbox"/> Airship			
• Class/type rating	<input type="checkbox"/> Class rating	<input type="checkbox"/> Type rating					
• Class/type rating expiry date							
• Aircraft type							
• Instructor rating type	<input type="checkbox"/> FI	<input type="checkbox"/> TRI	<input type="checkbox"/> CRI	<input type="checkbox"/> IRI	<input type="checkbox"/> SFI	<input type="checkbox"/> MCCI	<input type="checkbox"/> STI
• Instructor rating expiry date							
• Flight hours							

3. Chief Flight instructors Approval Requirements.

No.	CAR ORA Requirements	YES	NO
a	The CFI should, have completed 1000 hours of flight time as pilot-in-command (PIC)		
b	At least 500 of those hours should be on flying instructional duties related to the flying courses provided, of which 200 hours may be instrument ground time		
c	Complete Chief Flight instructor's approval interview with CAA inspector to:		
(1)	Assess the applicant for the comprehensive knowledge of:		
(a)	CAR ORA and FCL associated ratings.		
(b)	Thorough knowledge of the ATO training program.		
(c)	Thorough knowledge of the ATO operations manual.		
(2)	Assess the applicant for the familiarity with:		
(a)	Quality system.		
(b)	Safety management system.		

4. Accountable Manager Declaration.

• I hereby certify that; the applicant meets CAR ORA requirements for Chief Flight Instructors		
Name	Signature	Date

B. FOR CAA USE

5. Chief Flight instructors Approval - Documents Assessment.

No.	Assessment Events	YES	NO
a	Chief Flight instructors Approval Requirements. Assess the applicable CAR FCL chief flight instructor's approval requirements para 3 a & b with the attached supporting documents para 7 c.		
• Assessment results	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory	
• Remarks.			
Inspector Name	Signature	Date	



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6. Chief Flight instructors Approval - Technical Assessment.

No.	Assessment Events	YES	NO
a	Assess the applicant for the comprehensive knowledge of:		
(1)	CAR ORA and the associated ratings and certificates.		
(2)	Thorough knowledge of the ATO training program.		
(3)	Thorough knowledge of the ATO operations manual.		
b	Assess the applicant for the familiarity with:		
(1)	Quality system.		
(2)	Safety management system.		
• Interview Date			
• Assessment Result		<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
• Remarks			
Inspector Name		Signature	Date

7. Supporting Documents.

- Cover letter for the Chief Flight instructor's approval application.
- Chief Flight instructor's approval application form - this application form.
- Chief Flight instructors Approval Requirements. Supporting documents for chief flight instructor's approval requirements as detailed in para 3 a & b.