



Civil Aviation Authority - Sultanate of Oman
Flight Safety Department - Personnel Licensing Section
Flight Instructor Examiner (FIE(H)) Certificate Issuance Application Form
 Examiner Certificate is Valid for 3 years

A. FOR EXAMINER APPLICANT USE.

1. Examiner Applicant Details.

• Examiner applicant name		
• License type & number		
• License expiry date		
• Type rating expiry date		
• Instructor certificate expiry date		
• Aircraft type		
• Air operator name		
• Applicant contact details	Phone	Email

2. Examiner Common Requirements.

No.	CAR FCL Requirements	YES	NO	NA
a	Holders of an examiner certificate shall hold, unless otherwise determined in this regulation, an equivalent license, rating or certificate to the ones for which they are authorized to conduct skill tests, proficiency checks or assessments of competence and the privilege to instruct for them.			
b	Holders of an examiner certificate shall be qualified to act as PIC in the aircraft during a skill test, proficiency check or assessment of competence if conducted on the aircraft.			

3. Examiner Prerequisites Requirements.

No.	CAR FCL Requirements	YES	NO	NA
a	Applicants for an examiner certificate shall demonstrate that, they have not been subject to any sanctions, including the suspension, limitation or revocation of any of their licenses, ratings or certificates issued in accordance with this Regulation for non-compliance with Civil Aviation Law and Regulation during the last 3 years.			

4. FIE(H) Prerequisites Requirements.

No.	CAR FCL Requirements	YES	NO	NA
(1)	Hold the relevant instructor certificate, as applicable - FI(H), IRI(H) and TRI(H) on single-pilot airplanes			
(2)	Have completed 2000 hours of flight time as pilot on helicopters and at least 100 hours of flight time instructing applicants for an instructor certificate.			

FIE(H) Applicant Declaration.

- I hereby apply for Flight Instructor Examiner (H)) certificate issuance in accordance with CAR FCL &
- I hereby certify that; I meet the examiner prerequisites requirements para 2, 3 & 4.

Examiner Applicant Name	Signature	Date

B. FOR CAA USE.

5. FIE(H) Applicant Prerequisites Requirements - Assessment.

No.	Assessment Events	YES	NO
a	Examiner Common requirements. Assess the applicable CAR FCL examiner common requirements para 2 with the attached supporting documents para 9 c.		
b	Examiner Prerequisites Requirements. Assess the applicable CAR FCL examiner prerequisites requirements para 3 with the attached supporting documents para 9 d.		
c	FIE(H) Prerequisites Requirements. Assess the applicable CAR FCL FIE(H) prerequisites requirements para 4 with the attached supporting documents para 9 e.		
d	Examiner applicant interview with CAA inspector:		
	- Examiner applicant shall demonstrate compliance with requirements laid down in CAR FCL.1010 "relevant background and appropriate experience related to the privileges of an examiner".		
	- Evaluate the personality and character of the examiner applicant, and his/her cooperation with the CAA.		



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• Assessment results	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
• Remarks. If satisfactory, examiner applicant to start Examiner Standardization Course.		
Inspector Name	Signature	Date

6. FIE(H) Applicant Training Requirements.

No.	Training
a	- An applicant for an examiner certificate shall undertake a standardization course in accordance with CAR FCL.1015 which is provided by the CAA or which is provided by an ATO/operator and approved by the CAA. - The standardization course for the FIE should last at least 1 day, divided into theoretical and practical training. - Theoretical training. Instruction on the applicable requirements in this Regulation and the applicable air operations requirements, the conduct of skill tests, proficiency checks and assessments of competence, and their documentation and reporting, a briefing on the CAA administrative procedures, requirements for protection of personal data, liability, accident insurance and fees and an instruction on how to get access to these national procedures and requirements - Practical training. The conduct of at least 2 skill tests, proficiency checks or assessments of competences for the licenses, ratings or certificates for which the applicant seeks the privilege to conduct tests and checks including briefing, conduct of the skill test and proficiency check, assessment of the applicant to whom the test or check is given, debriefing and recording or documentation under the supervision of an examiner of the appropriate category on the applicable type
b	Applicants for an examiner certificate shall demonstrate compliance with requirements laid down in CAR FCL.1010 "relevant knowledge to the privileges of an examiner".
c	Applicants for an examiner certificate shall demonstrate their competence with requirements laid down in CAR FCL.1020 to an inspector from the CAA or a senior examiner specifically authorized to do so by the CAA through the conduct of a skill test, proficiency check or assessment of competence in the examiner role for which privileges are sought, including briefing, conduct of the skill test, proficiency check or assessment of competence, and assessment of the person to whom the test, check or assessment is given, debriefing and recording documentation.
d	Applicants for an examiner certificate shall demonstrate compliance with the requirements laid down in CAR FCL.1030.

7. FIE(H) Applicant Training Requirements - Assessment.

No.	Assessment Events	YES	NO
a	Copy of the examiner applicant training records for the examiner standardization course.		
b	Copy of the examiner applicant assessment of competence report.		
c	Singed copy of the standardization arrangements for examiner applicant.		

• Assessment results	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
• Remarks.		
Inspector Name	Signature	Date

8. FIE(H) Certificate Issuance.

• Examiner applicant name	
• Examiner certificate type	• Flight Instructor Examiner (FIE(H)) Certificate.
• Aircraft type	
• Certificate expiry date	
• Air operator name	

Inspector Name	Signature	Date

9. SUPPORTING DOCUMENTS.

- a. Cover letter from the ATO/operator for FIE(H) Certificate issuance.
- b. FIE(H) certificate issuance application form.
- c. Examiner Common requirements. Supporting documents for examiner common requirements as detailed para 2.
- d. Examiner Prerequisites Requirements. Supporting documents for examiner prerequisites requirements as detailed para 3.
- e. FIE(H) Prerequisites Requirements. Supporting documents for FIE(H) prerequisites requirements as detailed para 4.